

SAPC-11938  
Copy 3 of 7

28 December 1956

FOIAb3a

Hycon Mfg. Company  
Pasadena, California

Attention: [REDACTED] Vice-President

Subject : Contract No. BC-200 - Authorized Representative  
of the Contracting Officer

Gentlemen:

You are hereby notified that [REDACTED] has been designated by the undersigned as an authorized representative of the Contracting Officer in connection with SCHEDULE II - Lot II Equipment under Contract No. BC-200 for the purpose of originating and approving procurement requests to you for spares and support equipment, and not to exceed a certain amount, as stated below.

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The procurement authority delegated herein is for the purpose of expediting the procurement from you or through your channels, of items needed at the warehouse to support the project. The authority is restricted to requisitioning items that are peculiar to the equipment being procured from you. Mr. [REDACTED] will order from you common standard type items only when the items are not available from normal [REDACTED] channels. The authority does not include any research and development activity, nor does it extend to procurement of additional basic units of equipment, changes or modifications either as to type or quantity of the basic articles and services which are the subject of Contract No. BC-200.

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The following procedure will apply to this delegation of authority:

a. Upon determination that additional spares or test equipment is required for support of our program, [REDACTED] who is [REDACTED] will take the following action:

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(1) Advise supplier by phone or in writing of the requirements. (If handled by phone, it will be confirmed in writing as soon as possible).

(2) Copies of requirements will be furnished to Contracting Officer and WSFO.

(3) Supplier, upon receipt of requirements, will immediately take action to furnish same.

(4) Supplier will, as soon as possible, forward a priced amendment to the applicable list now on contract. This priced amendment will be furnished to the Contracting Officer, [REDACTED]

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(5) Contracting Officer will amend suppliers' contracts to cover the amended list.

This procurement authority is unlimited as to the basic cost of any item (or multiples of such items) or as to the amount of any single procurement requisition composed of several different types of items. This authority, however, is limited to an aggregate accumulated total of \$19,000.00 for all procurement requests as may be issued by [REDACTED]. The Contracting Officer shall accept such procurement requests, if otherwise proper, as valid costs under Contract No. BC-200.

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Very truly yours,

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[REDACTED]  
Contracting Officer

SA/PC/DCI:HL:pf (12/28/56)

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Distribution:

Orig - Hycon

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Cy 2 - BC-200 [REDACTED] (A&I), w/orig of [REDACTED] ltrs dtd 12/13 & 12/17/56

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✓ 3 - Finance

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4 & 5 - [REDACTED]

6 - [REDACTED]

7 - Chrono